

CITY OF GIBRALTAR
EMPLOYMENT APPLICATION

City of Gibraltar
29450 Munro, Gibraltar, MI 48173

Date of Application _____

Position Applied For _____

Received By _____

APPLICATION FOR EMPLOYMENT
AN EQUAL OPPORTUNITY EMPLOYER

The City of Gibraltar will not discriminate based upon race, color, religion, creed, gender, national origin, citizenship, age, height, weight, marital status, sexual orientation, veteran status, disability, or any other protected category.

Name (Last, First, Middle) _____

Present Address _____

If less than 3 years at the present address, list addresses for the past 5 years:

Telephone () _____ Referred by _____

Driver License _____

Are you physically capable of performing the duties associated with the position for which you are applying, **with or without a reasonable accommodation?** _____

If hired, whom do you want to be notified in case of emergency? List name, address, telephone number.

Are you 18 years or older? _____ Are you a U.S. Citizen? _____

Have you ever been convicted of any crime? _____ If so, when, where, and what was the nature of the offense?

Note: A conviction record will not necessarily be a bar to employment. Factors such as age, time of offense, seriousness and nature of violation and rehabilitation will be considered. Nor will a dishonorable discharge from the military necessarily be a bar to employment.

Are you currently, or have you ever been a member of the military? _____ Branch _____

Rank upon discharge _____ Type of discharge _____

EDUCATION

School name and location

Number of years attended

Graduated

Elementary School

Middle School

High School

College

Other Schooling/Training

EMPLOYMENT HISTORY

Former and current employer(s). List most recent employer first. List all reasons for leaving and/or termination of employment. Include name and telephone number of immediate supervisor(s).

From _____ To _____ Name, address, and zip code of employer and position held.

From _____ To _____

From _____ To _____

From _____ To _____

I hereby authorize any or all former employers to release or disclose any disciplinary reports, letters of reprimand, or other notices of disciplinary action contained in my personnel records, and to release all parties from any liability for any damages that may result from furnishing **lawful job related information to you.**

Signature: _____ Date _____

REFERENCES: List persons not related to you who have known you at least one year. Include name, address, zip code, telephone number, occupation, and years acquainted.

I understand and agree that you may request that an investigative consumer report be prepared, which may include information as to my character, general reputation, police record, and personal characteristics. I understand that I have the right to request that you completely and accurately disclose to me the nature and scope of the investigation requested. My request must be made in writing to the city department to which I am an applicant, within a reasonable time after I have completed this application. Only job-related information developed from such a report will be considered in evaluating my employment application. In the event I am not employed because of an unfavorable credit report, you will notify me and provide me with the name and address of the consumer agency that provided the report.

If hired, I agree to conform to the rules and regulations of the City of Gibraltar and the _____ Department. I agree that my employment can be terminated with or without cause at any time.

I understand that no person has the authority to enter into an agreement for employment for any specific period of time, or make any agreement contrary to the foregoing, either now or in the future.

I certify that the information in this application is correct to the best of my knowledge and understand that the falsification, misrepresentation, or willful omission of information may result in a refusal to hire or an in the event of a subsequent discovery of the falsification, misrepresentation, or willful omission of information may result in termination and/or cause for termination.

SIGNATURE _____

DATE _____